



Become a volunteer

Your theatre needs you

Become a volunteer

Are you passionate about **Theatre by the Lake** and supporting the work we do? Do you want to make a difference to the community in which you live or simply want to meet like-minded people? Then why not volunteer at Theatre by the Lake?

Volunteering has always been at the heart of the Keswick cultural scene. Century Theatre at the 'Blue Box' was largely staffed by volunteers and they played a huge part in fundraising for the Theatre by the Lake that we know and love today. Over the years the **support for the theatre has gone from strength to strength**. Today we are lucky enough to have a team of over 170 people from all walks of life, of all ages and from all over the county who kindly give up their time to carry out a variety of roles. We couldn't do it without them. And there's always space for one more.

We've saved you a seat...



Why volunteer?

There are many reasons why people want to volunteer. Here are just a few...

- Meet new people, make new friends and spend time in a creative environment with a wide range of people, aged 16 – 80+, from all backgrounds and locations across Cumbria.
- Get involved in the running of Cumbria's only year-round producing theatre and Keswick's largest employer. With an annual audience of over 130,000 you will always be busy and things will never be dull!
- Be amongst the first to find out what's coming up at Theatre by the Lake with regular newsletters.
- In order to recommend the productions with confidence, volunteers are able to make use of complimentary tickets for selected Theatre by the Lake performances. All tickets are for personal use only and are subject to availability.
- As a volunteer you will be able to enjoy Theatre by the Lake's extensive programme of work, particularly useful for those studying Literature or Drama at any level or those looking to forge a career in the arts.
- Experience a wide range of duties working alongside our team of full-time theatre staff. With regular training and feedback sessions, you'll also have the opportunity to develop specific areas of interest.

The role: What will I be doing?

- Led by experienced Front of House staff you will work in pairs and teams to provide excellent customer service and enable visitors to have an all-round enjoyable experience.
- Welcome visitors to the theatre, check tickets and show them to their seats.
- Serve pre-show and interval refreshments.
- Work on our intimate and exclusive merchandise counter selling books, cards and confectionary treats.
- Sell stylish souvenir programmes and locally sourced, high quality ice creams.
- As a volunteer you will be a key representative for the theatre and as such we ask you to dress in a smart and tidy manner. We suggest darks and white or cream as a basis for your 'uniform' and volunteer badges will be provided for the duration of each shift.

While we are grateful for any amount of time that you are able to give, we do ask for a regular commitment. With such a packed programme we rely heavily on volunteers to staff each performance – we simply couldn't do it without them. Regular commitment also means that you will stay up to date with any new theatre policies and procedures and additional opportunities – all adding up to a more enjoyable and rewarding experience for everyone involved.



Application Form

To learn more about becoming a volunteer, please complete the application form below and overleaf and return to: Front of House Manager, Theatre by the Lake, Lakeside, Keswick, Cumbria, CA12 5DJ.

The next step is an informal chat with our Front of House Manager – nothing to worry about, just a cuppa and a chance to discuss the role in more depth. All volunteering work is subject to a probationary period.

Name:

Address:

Postcode:

Daytime contact telephone number:

Evening contact telephone number:

Email:

Date of application:

Please provide us with the name of an individual who would be willing to provide you with a reference (personal or professional)

Name:

Occupation:

Contact telephone number:

Your details will be stored securely and will be used for administration purposes only. They will not be shared with any third parties. Please tick this box if you would like to be added to the Theatre by the Lake mailing list and/or Theatre by the Lake monthly e-newsletter

Please continue application form overleaf



Application Form (continued)

Please give details, including location and duration, of any previous or current voluntary work undertaken.

Up to how many sessions are you available on a monthly basis?

- 1 2 3 4 More than 4

A major part of a volunteer's role is to be able to respond rapidly in the event of an emergency, which may be medical or which may well result in having to evacuate patrons from the building. It is a condition of your appointment as a volunteer at Theatre by the Lake that you are physically fit enough to carry out these duties. Theatre by the Lake will assess volunteers' ability to undertake the job safely on an on-going basis. If you have any medical condition that may affect your ability to carry out particular duties please alert the Front of House Manager at your introductory session.

I have read and understand the information given and wish to undertake training as a volunteer.

Signature:

Date:

Terms and conditions

If you've booked complimentary tickets for a performance and are unable to attend, you must inform the Box Office 48 hours before the performance date or you may be charged for your tickets. Theatre by the Lake reserves the right to review and terminate a volunteering agreement at any stage.

Polly Lister in *A Midsummer Night's Dream* (2009)



The cast of *The Maid of Buttermere* (2009)



Contact Us

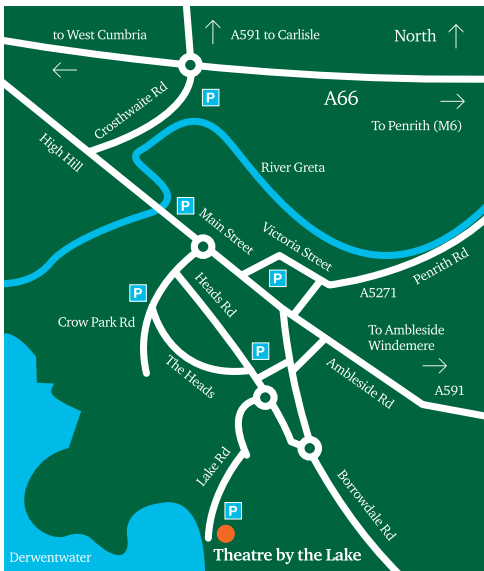
Box Office: 017687 74411
(open daily between
9.30am – 8.00pm)

Administration: 017687 72282
Front of House Manager: 017687 81103

Parking

Owned and monitored by Allerdale Borough Council, Lakeside pay and display Car Park currently offers free evening car parking after 7pm. If you are undertaking a volunteer shift at Theatre by the Lake, the Front of House Manager will provide you with a parking permit to enable you to park for free for the duration of your shift (subject to availability). All parking permits must be returned to the Front of House Manager at the end of the shift.

How to find us



Theatre by the Lake
Lakeside, Keswick
Cumbria
CA12 5DJ

Theatre by the Lake is the operating name of Cumbria Theatre Trust.
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